

INFORMATION ON PERSONAL DATA PROCESSING

in accordance with Article 13 of the Regulation (EU) of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter referred to as "GDPR")

With respect to the processing of cookies, your personal data are processed, and therefore we would like to inform you as a person concerned about your rights and conditions of the processing of your personal data. At the same time, we would like to assure you that the protection of your personal data is important for our company, and we have introduced security measures for this purpose in accordance with GDPR.

IDENTIFICATION DATA AND CONTACT DETAILS OF CONTROLLER AND DATA PROTECTION OFFICER

Trade name: **ALFA BIO s.r.o.**
Seat: Kremnička 71, Banská Bystrica, Post code: 974 05, Slovak Republic
Company ID: 30 223 041
Contact: Tel.: +421 48416 18 62; Email: alfabio@alfabio.com
Data protection officer: If you require any other information with respect to personal data, do not hesitate to contact: JUDr. Eva Holdošová, Tel: +421915206025; e-mail: eva@holdosova.com

WHAT ARE COOKIES?

Cookies are small, usually text files, generated by web server that are stored in the computer of user (the visitor of website) by the web browser of user (if they are allowed for the web browser). If the user returns on the same website later, the browser will send the cookies stored in the computer of user back to the web server. So-called session cookies have a short life, and they are deleted after the end of actual visit or after closing the browser.

PURPOSE OF PERSONAL DATA PROCESSING

The cookies files enable to make better the services of controller provided through the website (the ensuring of the proper operation of website and/or the basic measurements of visits).

LEGAL BASE OF PERSONAL DATA PROCESSING

The consent of data subject concerned in accordance with Article 6, Paragraph 1, Letter a of GDPR. Furthermore, in accordance with Section 55, Subsection 5 of Act No. 351/2011 Coll. on electronic communication, the settings of your browser are considered your consent to use cookies on our website.

CATEGORIES OF RECIPIENTS

Your personal data may be provided to the following categories of recipients:

- web hosting providers for the purpose of data storage /data preservation;
- IT service/ maintenance provider
- tracking services providers for the purpose of service improvement.

TRANSFER OF PERSONAL DATA TO THIRD COUNTRIES OR INTERNATIONAL ORGANISATIONS

It is neither done nor intended.

PERIOD OF PERSONAL DATA PRESERVATION

The cookies have the length of lifetime only during the period determined in the parameters of cookies, usually 24 hours.

INSTRUCTIONS ABOUT THE RIGHTS OF PERSON CONCERNED

In accordance with Articles 13 – 21 of GDPR (Sections 19-27 of Personal Data Protection Act), you as a data subject concerned have:

- **the right to request** from the controller **access to your personal data** concerning you **and to request the confirmation as to whether or not personal data concerning you are being processed** (Article 15 of GDPR);
You have the right to be provided a copy of personal data that we have at our disposal as well as you have the right to the information how we use your personal data. In most cases, your personal data will be provided in writing, unless you request otherwise. If you request to provide your personal data electronically, your personal data will be provided if it is technically possible.
- **the right to the rectification** of your inaccurate personal data (Article 16 of GDPR),
We take adequate measures to ensure accurate, complete and up-to-date information we have about you at our disposal. If you are of the opinion that the information that we have about you at our disposal is not accurate, complete or not up-to-date, do not hesitate to request us to correct, complete or update the information.
- **the right to erasure (to be forgotten)** your personal data if the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed, or if any of the conditions in accordance with Article 17 of GDPR is fulfilled;
You have the right to request the erasure of your personal data, for example if your personal data we requested are no longer necessary in relation to the purposes for which they were collected or otherwise processed. However, it is necessary to judge your right from the point of view of all the relevant aspects. For example, we can have specific legal and regulatory obligations, which means that we will not be able to comply with your request.
- **the right to restriction** of the processing of your personal data in the cases referred to in Article 18 of GDPR;
In certain circumstances, you are entitled to request from us to stop to use your personal data. For example, in the cases where you are of the opinion that the personal data that we have about you are not accurate or you are of the opinion that we do not need to use your personal data any more.
- **the right to portability** of your personal data in accordance with Article 20 of GDPR;
In certain circumstances, you are entitled to request from us to transmit your personal data to a third party in accordance with your choice. However, the right to portability of your personal data only relates to the personal data that we obtained from you based on your consent or based on the agreement concluded with you as a party to the agreement.
- **the right to object** the processing of your personal data in the cases referred to in Article 21 of GDPR;
You have the right to object the processing of your personal data that is based on our legitimate interests. Where we have no persuasive legitimate reason for processing and you object, we will not further process your personal data.
- **the right to bring an action for personal data protection to court** – if you believe that we process your personal unfairly or illegally, you can lodge a complaint with the supervisory authority “ Úrad na ochranu osobných údajov Slovenskej republiky” (Office for Personal Data Protection of the Slovak Republic), Hraničná 12, 820 07 Bratislava 27, Tel.: +421 /2/ 3231 3214; mail: statny.dozor@pdp.gov.sk; for more information, visit the website www.dataprotection.gov.sk
- **the right to withdraw consent** – only in cases where we process your personal data based on your consent, you have the right to withdraw your consent anytime. Contact the controller or the data protection officer referred to in the preamble of this document if you wish to withdraw your consent. However, the withdrawal from your consent will have no influence on the legality of the processing of your personal data that we have processed based on your consent.

You can exercise your right in writing contacting the controller or the data protection officer referred to in the preamble of this document. Use the *Form for Exercising the Rights of Data Subject Concerned*. If you require more information, do not hesitate to contact us.

We will answer your request regarding the processing of your personal data without undue delay within one month after delivery. This deadline can be prolonged in specific cases in two months, and we will inform you about the reasons of prolongation within one month after receipt. We are obliged to verify your identity before we start to deal with your request. We will also inform you about the procedure for the verification of your identity when we respond to your request. The information is provided free of charge. If your requests are inadequate or often repeated, we are entitled to request adequate administrative charges for processing.

INSTRUCTION ABOUT THE RIGHT TO WITHDRAW YOUR CONSENT ANYTIME

The user can erase cookies anytime by changing the settings of web browser. There are many ways of cookie management. Please, refer to instructions of your browser or helper to learn more how to modify or adjust the settings of your browser.

PROVIDING OF YOUR PERSONAL DATA IS VOLUNTARY

If you do not agree with tracking cookies, your personal data will not be processed for that purpose, and your disagreement will have no legal consequences. **However, cookie restrictions can influence some functions available on the website of controller or to influence the correct displaying and functioning of website.**

AUTOMATED DECISION-MAKING, INCLUDING PROFILING

The controller neither use automated individual decision-making nor profiling.